



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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Gibson Drive  
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West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

30 October 2015

To: MEMBERS OF THE HOUSING AND ENVIRONMENT SERVICES  
ADVISORY BOARD  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Housing and Environment Services Advisory Board to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 9th November, 2015 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

- |    |   |         |
|----|---|---------|
| 3. | Minutes   | 9 - 14  |
|    | To confirm as a correct record the Notes of the meeting of the Housing and Environment Services Advisory Board held on 20 July 2015 |         |
| 4. | Presentation: Kent Resource Partnership   | 15 - 16 |
|    | - Presentation by Paul Vanston, Partnership Manager   |         |

**Matters for recommendation to the Cabinet**

- |    |  |         |
|----|--|---------|
| 5. | Review of Housing, Environmental Health and Waste and Street Scene Services Fees and Charges | 17 - 26 |
| 6. | Recycling Site Collection Vehicles   | 27 - 30 |
| 7. | Update on the Work of the Environmental Health Teams   | 31 - 36 |
| 8. | Syrian Refugees  | 37 - 42 |
| 9. | Legislative Changes in the Private Rented Sector from 1 October 2015                         | 43 - 48 |

**Matters submitted for Information**

- |     |                                    |         |
|-----|------------------------------------|---------|
| 10. | Housing Service Update             | 49 - 64 |
| 11. | Kent Resource Partnership - Update | 65 - 68 |
| 12. | Urgent Items                       | 69 - 70 |

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

- |     |                               |         |
|-----|-------------------------------|---------|
| 13. | Exclusion of Press and Public | 71 - 72 |
|-----|-------------------------------|---------|

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

- |     |              |         |
|-----|--------------|---------|
| 14. | Urgent Items | 73 - 74 |
|-----|--------------|---------|

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr M O Davis (Chairman)  
Cllr Ms J A Atkinson (Vice-Chairman)

Cllr M A C Balfour  
Cllr V M C Branson  
Cllr D J Cure  
Cllr R W Dalton  
Cllr Mrs S M Hall  
Cllr S M Hammond  
Cllr D Keeley

Cllr D Markham  
Cllr Mrs A S Oakley  
Cllr L J O'Toole  
Cllr S C Perry  
Cllr M R Rhodes  
Cllr T B Shaw  
Cllr Ms S V Spence